

Evidence 2.3.3 Field Exp Orientation Checklist

Northern Kentucky University Department of Teacher Education Field Experience Orientation Checklist



In an effort to ensure consistency of expectations across teacher preparation programs at Northern Kentucky University, the University Clinical Educator will review the following Field Experience Orientation Checklist with the PK-12 Clinical Educator.

Professional Behaviors Midpoint Checklist

- ✓ The Professional Behaviors Midpoint Checklist is intended to be a formative evaluation of the teacher candidate's professional behaviors.
- ✓ NKU will send an email with a link to all required evaluation forms. The link will be sent from foliotek@nku.edu and will appear in the PK-12 Clinical Educator's email as "NKU Education Field Experiences."
- ✓ A candidate who is **First-Year Profession-Ready** is prepared to accept and successfully perform the duties one would reasonably expect of a newly-hired, first-year professional educator.
- ✓ The Professional Behaviors Midpoint Checklist should be completed at the midpoint of the teacher candidate's field placement.
- ✓ The PK-12 Clinical Educator should discuss the results of the Professional Behaviors Midpoint Checklist with the teacher candidate.

Lesson Observation Form

- ✓ The Lesson Observation Form includes two sections. The "Designing and Planning Instruction" section is an evaluation of the teacher candidate's lesson plan. The "Implementing Instruction" section is an evaluation of the lesson implementation (observation).
- ✓ The number of lessons observed by the PK-12 Clinical Educator varies depending on the stage of the teacher candidate's preparation.

- ✓ **“Target” is the level of performance that NKU expects of teacher candidates at the conclusion of the clinical experience (student teaching).** Students in early field experiences will generally perform at the “Ineffective” and/or “Emerging” levels.
- ✓ A rating of “Accomplished” should be rare and reserved for truly exemplary performance. This rating will typically only be achieved by a limited number of candidates during clinical experience. Remember, “Target” is NKU’s expectation for teacher candidates.
- ✓ If a teacher candidate does not demonstrate all components of a rating description, the candidate should be scored one rating level lower.
- ✓ Written comments and feedback from observers are strongly encouraged.
- ✓ The PK-12 Clinical Educator should discuss the results of the lesson observation with the teacher candidate.

Professional Dispositions Survey

- ✓ The Professional Dispositions Survey is intended to be a summative evaluation of the teacher candidate’s dispositions and professional behaviors.
- ✓ NKU will send an email with a link to all required evaluation forms.
- ✓ A candidate who is **First-Year Profession-Ready** is prepared to accept and successfully perform the duties one would reasonably expect of a newly-hired, first-year professional educator.
- ✓ Ratings should be based on observations of, and interactions with, the teacher candidate throughout the entire placement.
- ✓ Written evidence to support the dispositions rating is strongly encouraged.
- ✓ The Professional Dispositions Survey should be completed during the final week of the teacher candidate’s field placement.
- ✓ The PK-12 Clinical Educator should discuss the results of the Professional dispositions Survey with the teacher candidate.

Program-Specific Expectations

- ✓ The University Clinical Educator will discuss any program-specific expectations with the PK-12 Clinical Educators.
- ✓ The University Clinical Educator will provide the PK-12 Clinical Educator with his/her contact information.

 PK-12 Clinical Educator _____
Date

 University Clinical Educator _____
Date